

Valley Crossing Elementary School (VCES) Site Team Constitution

I. Mission

1. The purpose of the Site Team is to improve student achievement by placing greater authority, responsibility and accountability for education and related decisions at the site level. The primary role of the Site Team is to make certain that appropriate, high quality decisions are made with the participation from all stakeholders (staff, parents, students, and community members) through the shared decisions process.
2. Inherent in the creation and success of VCES is a bold uniqueness based on contingency that it is best practice driven. Every decision is a deliberate action to seek out and implement research based best practices in elementary education. This parameter document recognizes our uniqueness and requires that a process exist to constantly explore, research and implement best practice methods at VCES through a Site Team.

II. Meetings

1. The Site Team will establish and post a regular meeting schedule including locations and times.
2. An agenda will be posted prior to each meeting.
3. All meetings will be open to stakeholders.
4. The Site Team will operate by consensus.
5. Student attendance will be at the discretion of the Site Team.

III. Communication

1. The Site Team will maintain records and publish minutes for each meeting.
2. The Site Team will keep all stakeholders informed on its agendas and actions.
3. The Site Team will communicate the decision-making process to stakeholders.

IV. Amendment Process

Changes or amendments can be made to this document by consensus or through a two-thirds majority of Site Team members voting.

V. Annual Review Process

The Site Team constitution will be distributed to all staff at a building staff meeting for their review.